



JOB DESCRIPTION

JOB TITLE: Registered Veterinary Nurse
REPORTING TO: Senior Nurses
LOCATION: Oakwood Veterinary Referrals, 267 Chester Road, Hartford, Northwich, Cheshire, CW78 1LP
DATE WRITTEN: May 2025

OVERVIEW:

Our aim is to treat our patients as though they were our own animals, and to treat our clients in the way we would wish to be dealt with ourselves.

This philosophy should be carried through at all levels, in terms of our demeanour, appearance, professionalism and communication (between vets, clients, external providers such as laboratories and staff). We all have a part to play in ensuring the smooth running of the various aspects of the practice.

All staff are expected to work to the highest of clinical standards.

Support and training will be provided to ensure these standards of clinical excellence are attained.

Purpose of position

Responsibility for creating and maintaining the highest standards of nursing care and professional performance.

To liaise with the Nursing Team and Veterinary Surgeons to ensure maintenance of 'best' veterinary practice and effective running of the practice.

General Duties

- Ensure familiarity and adherence to the RCVS Code of professional conduct
- Ensure that your registration with the RCVS remains up to date
- Ensure that your duties are carried out to the highest standard, and support the nursing team with the smooth and efficient running of the practice
- Ensure that your areas of personal responsibility are carried out to the highest standard and with the commitment required to carry them out effectively.
- Assist the Veterinary Surgeons, in line with the code of professional conduct and schedule 3

- Support any nursing assistants and / or student veterinary nurses in all aspects of nursing care.
- Maintain a cleaning regime within the practice to ensure high standards are maintained throughout
- Ensure that all areas of your Veterinary Nursing role are completed correctly and efficiently following all guidelines
- Performance of reception duties when required and dealing with clients when admitting and discharging patients
- Carry out Nurse appointments
- Assist in the maintenance of good stock control in all areas of the practice
- Ensure that documentation and patient records are maintained and medications are correctly supplied to patients
- Complete the equivalent of 15 hours continuing professional development (CPD) each year, on topics discussed and agreed with your line manager. CPD must be recorded in line with RCVS requirements and a copy kept at the practice for regular audit.
- Reflect on your own performance, strengths and weaknesses and develop yourself to maintain competence in all aspects of your role.

Principals of Practice:

You must seek to ensure the health and welfare of animals committed to your care and fulfil your professional responsibilities, by maintaining five principles of practice:

1. Professional competence
2. Honesty and integrity
3. Independence and impartiality
4. Client confidentiality and trust
5. Professional accountability

Additional notes:

As the Willows group has many branches it might be necessary for you to support the first-opinion Nursing Team at Hartford and be considerate of their needs as well as your own team.

Oakwood Veterinary Referrals was set up in 1999 at the Willows Veterinary Hospital with the aim of providing the highest standards of specialist care to patients and clients. Over the last 26 years it has expanded into a multidisciplinary referral practice. We currently offer referrals with either Diploma or Advanced Practitioners in Orthopaedic Surgery and Internal Medicine.

Oakwood is a purpose built Tier 3 Hospital approved by the Royal College of Veterinary Surgeons. We have a dedicated imaging suite; in addition to digital radiography we offer, colour flow Doppler ultrasound, endoscopy and an in-house MRI and CT scanner.

We are seeking a clinically experienced, registered Veterinary Nurse to work as part of our Nursing team at our Oakwood Referral Centre. You will be joining a team of:-

4 vets (2 Diplomats and 2 Advanced Practitioners)

4 full time and 1 part time qualified nurses
4 full time and 1 part time Receptionists/Administrators

You will work in a challenging and stimulating environment where you will utilise your skills predominantly within perioperative care, theatre nursing and diagnostic investigative procedures; working alongside specialists in Orthopaedics and Internal Medicine.

The hours for the role are to be based on working 37.5 hours per week which would be worked between 8am to 8pm between Monday to Friday as either 4 or 5 days. An unpaid lunch break of 30 minutes is taken during each shift. The role will include working a pro-rata OOH rota which will be discussed further at interview.

Holiday entitlement is 30 days per year (including Bank Holidays) plus the opportunity to buy or sell extra holidays. Benefits also include a workplace pension scheme, staff uniform, enhanced maternity and paternity benefits and staff pet discounts. Life assurance at 1 x annual salary. We also offer Healthshield benefits which cover the everyday health needs of staff by providing cashback for dental, optical and physiotherapy costs, alongside offering wellness services such as a Virtual GP Surgery and Employee Assistance Programme (EAP). CPD allowance is 3 days and £600 per year. Colleagues can also apply for a paid volunteering day each year.

To apply please forward your CV and covering letter to recruitment@willowsvetgroup.co.uk quoting job reference 20. Applications will close when a suitable candidate is found.